

VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
July 24, 2025 @ 6:00P.M.

PRESENT: Brandon Martz Mayor
Beverly Kovacs Councillor
Mike Stewart Deputy Mayor
Heidi Rohe Chief Administrative Officer
Nadine Doege Administrative Assistant

SENT REGRETS: NONE

GUEST/RESIDENT: 2

CALL TO ORDER: Mayor Martz called the meeting to order at 6:00p.m.

ADOPTION OF AGENDA

Motion 25-07-119 Moved by Deputy Mayor Stewart to adopt the agenda including additions as presented.
Additions:
9.3 Heisler School
9.4 Special Ballot 2025 Local Election
CARRIED

MINUTES:

Motion 25-07-120 Moved by Councillor Kovacs that Council passes a resolution to adopt the minutes from the June 19, 2025 regular council meeting.
CARRIED

DELEGATION: NONE
PUBLIC HEARING: NONE
BYLAWS: NONE
Policies: NONE

New Business:

Resident Noise Complaint

Motion 25-07-121 Moved by Deputy Mayor Stewart that Council makes a motion to accept the complaint and the information that letter was mailed out to resident regarding noise and unsightly property complaint, and that this matter was forwarded to Bylaw Enforcement Officer as information.
CARRIED

Resident Fence Complaint

Motion 25-07-122 Moved by Councillor Kovacs that Council makes a motion to accept the complaint regarding a fence and to advise CAO to mail out letter to resident stating that there is no breach of LUB 452-11 after confirming with Bylaw Enforcement Officer.
CARRIED

Heisler School

Motion 25-07-123 Moved by Mayor Martz that Council makes a motion to advise CAO to email letter to Flagstaff County regarding dangerous and unsightly conditions of the Heisler school property.
CARRIED

Municipal General Election — Vote by Special Ballot

Motion 25-07-124 Moved by Deputy Mayor Stewart that Village of Heisler Council makes a motion to provide for voting by Special Ballot during the 2025 Local Municipal Election. Whereas; the application for special ballots may be made by any of the following methods; in person or by email and that application for special ballots be accepted and received by the Returning Officer until 4 p.m. on October 15, 2025.
CARRIED

Councillor Reports

Motion 25-07-125 Moved by Deputy Mayor Stewart that Heisler Council accepts Mayor Martz FRESS and Flagstaff Waste verbal report, Councillor Kovacs FRHG verbal report and the Public Works Foreman July 2025 work report as presented.
CARRIED

CAO Report and Action List

Motion 25-07-126 Moved by Deputy Mayor Stewart that Heisler Council reviews the Action List from June 19, 2025 regular Council meeting and CAO written report from June 2025 and approves as information.
CARRIED

Motion 25-07-127 Moved by Councillor Kovacs that Council reviews and accepts Alberta OHS Proactive Inspections Initiative reports; documenting compliance with all issued orders as information.
CARRIED

FINANCIALS

Financial Statement for June 2025

Motion 25-07-128 Moved by Deputy Mayor Stewart that Heisler Council accepts the balance shown on June 2025 Financial Statement as presented.
CARRIED

Deputy Mayor Mike Stewart - Meeting & Travel Expenses

Motion 25-07-129 Moved by Mayor Martz that Heisler Council instructs the CAO to pay Deputy Mayor Mike Stewart meeting & travel expenses for January 23 – July 24, 2025 in the amount of \$1,000.00.
CARRIED

Donation Offer - Resident

Motion 25-07-130 Moved by Mayor Martz that Heisler Council will accept a resident's \$1,000; whereas \$700 will be a donation towards a new ride-on lawn mower and \$300 will be an advance payment for 6 hours Public works yard maintenance over the next two years.
CARRIED

Correspondence:

Motion 25-07-131 Moved by Deputy Mayor Stewart that Heisler Council accepts the correspondence item numbers 13.1 - 13.9 as information.
13.1 RCMP Andy Wetzstein Update Email July 3/25 June 2025 RCMP Update
13.2 Heisler Library 2024 Statement of Receipts and disbursements
13.3 Flagstaff County- Peace Officer Quarter Two Report
13.4 AB Environmental and Protected Areas – June 24, 2025 Letter of Approval for CFO
13.5 Flagstaff Regional Emergency Society Services (FRESS) - 2024 Financial Statements
13.6 Flagstaff Regional Housing Group (FRHG) – May 6, 2025 Meeting Minutes
13.7 Flagstaff Regional Housing Group (FRHG) – 2026-2028 Business Plan
13.8 Flagstaff Regional Housing Group (FRHG) – 2024 Annual Report
13.9 RCMP – June 25/2025 Letter Commending Officer Alberta
CARRIED

CONFIDENTIAL:

Motion 25-07-132 Moved by Mayor Martz to move into closed session to discuss issues related to Access to Information Act (ATIA)

Section 23 and 19 at 6:32p.m.

CARRIED

Motion 25-07-133 Moved by Mayor Martz to move out of closed session and return to regular meeting at 6:44p.m.

CARRIED

Motion 25-07-134 Moved by Deputy Mayor Stewart that Council accepts the confidential items 14.1 and 14.1.1 as information.

CARRIED

Motion 25-07-135 Moved by Deputy Mayor Stewart that Council accepts the confidential items 14.2 as information.

CARRIED

Date for next Regular Council Meeting: August 21, 2025 @ 6:00 p.m.

ADJOURNMENT: As all items on the agenda were discussed, Mayor Martz adjourned the meeting at 6:55p.m.

CARRIED

X

Brandon Martz
Mayor

X

Heidi Rohe
CAO
